

## Feedback Labs Fall 2020 Internships

### Why apply for a Feedback Labs Internship?

Feedback Labs is a non-profit organization that believes people are the best experts in their own lives, and they should ultimately drive the policies and programs that impact them. In order to make feedback the norm in aid, philanthropy, non-profits, and government, Feedback Labs collaborates to create incentives, support tools & training on feedback, and foster a community of people and organizations committed to listening.

Our team is dynamic and growing. We work smart, we work hard, and we have fun. As an FBL intern, you will work closely with each member of the team, be trusted with great responsibility, push the Labs forward, and be supported to take the next big step in your career. Past interns have helped create [new products](#), transformed our marketing and communication strategies, and written featured [blog articles](#). Joining FBL is a chance to work with a fun and exciting team, shape a new organization, and learn from some of the most creative types in the sector. You are a great fit for our team if:

### You are

- Infinitely adaptable
- Driven and hungry to succeed
- Able to create your own direction and roll with the punches
- Collected and proactive under pressure
- The perfect balance of thoughtful and action-oriented
- 100% committed to excellence

### You can

- Communicate the essence of complex concepts and concisely convey detailed information
- Own your projects and responsibilities
- Value giving and receiving of honest and constructive feedback
- Manage competing priorities well, with great attention to detail
- Project a professional, helpful demeanor

### You will

- Take on responsibility you never imagined
- Jumpstart your career alongside the best and brightest
- Become a part of the FBL family

We need you from **September to December, 2020.**

The internship will be conducted **remotely.**

You must be available for a minimum of **20 hours per week.**

### **Compensation:**

Feedback Labs offers a \$100 per week stipend that may be used to cover food, supplies, or any other items that allow you to work most productively. Feedback Labs offers other benefits to all interns, including but not limited to yoga classes and professional development lectures. We are also happy to work with selected candidates to apply for academic credit where permitted by hosting institutions.

## **Internship Tracks**

This internship is an opportunity to hone your unique skill set. Do you like strategic thinking? Research? User testing? Writing? When you apply for an internship, please indicate your order of preference for the following internship tracks, and we will match you to a role that suits you.

### **Training**

Feedback Labs offers a suite of resources to get professionals up to speed on constituent feedback best practices and support their listening and feedback work. Our resources provide the space for practitioners and decision makers alike to find support in designing, implementing, and course correcting on their feedback loops. As a Training Intern, you will manage the design, delivery, and marketing of Feedback Labs' trainings, work to bring current products to scale, vision the expansion of tools curation, and incorporate user feedback as you develop and prototype offerings.

### **Strategy**

In order to make feedback the norm in aid, philanthropy, non-profits and governments, Feedback Labs collaborates with funders and non-profit platforms to create incentives for organizations to improve their feedback practices. As a Strategy Intern, you will develop ideas and new prototypes of ways to encourage organizations to do a better job of listening and responding to feedback. You will collaborate with leaders in the field to scale rewards for organizations that have great feedback practices. And you will apply your research skills, excellent writing ability and attention to detail in order to establish Feedback Labs as a thought leader in major reports, external communications, collateral and grant reporting.

### **Marketing & Engagement**

To spread the word about feedback, we collaborate with a network of organizations committed to listening to their constituents. We reach our network through a membership



program, biweekly events, an annual summit, as well as through online channels such as our blog or twitter. As a Marketing & Engagement Intern, you will curate and communicate relevant content to the feedback community, coordinate logistics and build hype around upcoming events, onboard new community members, manage online forums, and improve our system for tracking essential metrics about the feedback community and the success of our products.

## Ready to Apply?

Show us who you are! Please fill out the [Feedback Labs Fall 2020 Internships application form](#). Applications close on July 19th and interviews will run from July 20th - 30th.