

Summer 2020 Strategy & Fundraising Internship

Do you marry super smarts, strategic thinking, and relentless attention to detail? **Become the brain pushing our strategy & fundraising.**

We need you from **May to August, 2020.** You'll be based in the heart of **Washington, D.C. Please note that depending on the status of COVID-19 social distancing recommendations, this may be a remote internship.**

Are you right for the job?

You are

- Infinitely adaptable
- Driven and hungry to succeed
- Able to create your own direction and roll with the punches
- Collected and proactive under pressure
- The perfect balance of thoughtful and action-oriented
- 100% committed to excellence

You can

- Communicate the essence of complex concepts and concisely convey detailed information
- Weave together disparate thoughts and possibilities into potential strategies
- Understand the market for Feedback Labs services and products
- Sniff out high-value partnerships and business opportunities
- Manage competing priorities well, with great attention to detail
- Project a professional, helpful demeanor

You will

- Uncover and brief the CEO and Strategy Team on potential partnerships and business opportunities
- Help establish Feedback Labs as a thought leader by contributing to major reports, external communications, collateral and grant reporting
- Ensure the CEO is where she needs to be and is prepared to represent Feedback Labs well in key meetings



- Collaborate with team members to help Feedback Labs network members create rewards for organizations who have great feedback practices, and incentives for other organizations to improve their feedback practices.
- Ensure financial viability of strategic projects
- Take on responsibility you never imagined
- Jumpstart your career alongside the best and brightest
- Become a part of the FBL family

Why join the FBL team?

Feedback Labs is a mission-driven organization committed to making real change in the world. Our team is dynamic and growing. We work smart, we work hard, and we have fun.

As an FBL intern, you will work closely with each member of the team, be trusted with great responsibility, push the Labs forward, and be supported to take the next big step in your career. Past interns have helped create <u>new products</u>, transformed our marketing and communication strategies, and written featured <u>blog articles</u>.

Joining FBL is a chance to work with a fun and exciting team, shape a new organization, and learn from some of the most creative types in the sector. Feedback Labs offers other benefits to all interns, including but not limited to a gym membership, yoga classes, professional development lectures, and a minor transportation stipend. We are also happy to work with selected candidates to apply for academic credit where permitted by hosting institutions.

Compensation:

Feedback Labs provides support for interns transportation and housing, however, many of our interns secure funding from their institutions, and we encourage you to find such opportunities. Once offered a position, we are happy to discuss how we can support the process of securing funding from your institution.

Ready to Apply?

Ready to show us who you are? Please fill out the <u>Feedback Labs Summer 2020 Internships</u> <u>application form</u>. Applications are reviewed on a rolling basis and close on April 17th.